

RESPONDING TO SAFEGUARDING SITUATIONS FLOW CHART

You have information about a serious safeguarding situation

If a child or adult is in immediate danger or requires immediate medical attention, call the **emergency services on 999**. If there are concerns about their immediate welfare, don't delay – call **Social Care Direct on 0845 606 1212**

Most situations are not emergencies. Ensure if you can that immediate safety arrangements are in place for victim(s) with no contact with alleged abuser, and for others potentially vulnerable. Remember to protect yourself from harm too.

Immediately inform your Parish Safeguarding Officer. **Monica Swann or Christopher Harding 07973 372313** where they are unavailable inform the incumbent **Revd David Herrick 07802 950 464** of your concern

If you are unsure or worried about how serious a situation is, contact the Diocesan Safeguarding Adviser for guidance and reassurance **Amanda Goh 01245 294457 or agoh@chelmsford.anglican.org** **Out of Hours call: 01245 294444**

Keep a secure written or electronic record of all your actions

If the information concerns potential harm by someone in the church, ensure the Diocesan Safeguarding Adviser is immediately informed

If you are advised to do so, refer to your Local Authority Children's Services, Adult Safeguarding Team (AST) or to the Police

Maintain confidentiality – don't talk to others about it
BUT - look after yourself – debrief with your incumbent or your parish safeguarding officer, and ask for further support if you need it

Follow the advice of the Local Authority, Police and your parish and diocesan advisers, and co-operate fully with any investigation